

General Information to the Participants

1. The course announcement has been done with the dispatch of letters to the Chief Secretaries along with the nomination of officers for the course.
2. All the officers nominated for the course are requested to do the on-line registration which is compulsory for the following reasons:
 - a. It conveys confirmation of participation by the concerned officer as well as the respective controlling authority.
 - b. It stores contact details of the officers in the course database.
 - c. It ensures that a system has been put in place to send communications to the participants by web based e-mail and SMS service and it will take e-mail IDs and mobile numbers of the officers from the above database only.
3. Last date for the on-line registration is **05thFeb, 2014** i.e. the day for finalizing the list for foreign visit.
4. After getting the choice of country from the participants through on-line registration, the country of foreign visit will be finalized. If preference for a particular country exceeds the 50% of the strength i.e., 30 numbers, then lottery system would be followed in making the number of officers for each country equal.
5. Country wise list of officers would then be sent to MoEF for getting political clearance from MEA.
6. After obtaining the political clearance, the same would be sent to the officers for enabling them to get their official passports issued from their respective Regional Passport Offices, which are to be sent to IGNFA for further visa related formalities.
7. The course will be organized from 28th Apr to 21st June'2014. The officers would be required to report at IIM Lucknow by 27thApr'14 afternoon as the course inauguration would take place at 5.00 PM on the same day.
8. Further details about the course will be posted on this link from time to time.