## **General Information to the Participants**

- 1. The MCT Phase V (11) course has been announced with the dispatch of letters to the Chief Secretaries along with the list of nominated officers for the course.
- 2. All the officers nominated for the course are requested to do the online registration which is compulsory for the following reasons:
  - a. It conveys confirmation of participation by the concerned officer.
  - b. It stores contact details of the officers in the course database.
  - c. It ensures that a system has been put in place to send communications to the participants by web based e-mail and SMS service and it will take e-mail IDs and mobile numbers of the officers from the above database only. Kindly provide Email ID which more or less resemble you name/sirname.
- 3. Last date for the on-line registration is **24<sup>th</sup> Jan 2014** i.e. the day for finalizing the list for foreign visit.
- 4. After getting the choice of country from the participants through online registration, the country of foreign visit will be finalized. If preference for a particular country exceeds the 50% of the strength i.e., 30 numbers, then lottery system would be followed in making the number of officers for each country equal.
- 5. Country wise list of officers would then be sent to MoEF for getting political clearance from MEA.
- 6. After obtaining the political clearance, the same would be sent to the officers for enabling them to get their official passports issued from their respective Regional Passport Offices.
- 7. The course will be organized from 31<sup>st</sup> March 2014 to 26<sup>th</sup> April 2014. However, the officers would be required to report at IIM Bangalore by 30<sup>th</sup> March 2014 afternoon as the course inauguration would take place at 5.00 PM on the said date.
- 8. Further details about the course will be posted on this link from time to time.