## <u>Step-by-Step tutorial for enrolling for Mid-Career Training Phase- III (17)</u> Course: 12 Jan to 06 Feb 2026

# Note: Pre-Enrollment Requisites & Request to enroll is mandatory to Fill

### Step 1

- Log in iGOT portal <a href="https://igotkarmayogi.gov.in/#/">https://igotkarmayogi.gov.in/#/</a>
- On the 'My iGOT' dashboard, search Mid-Career Training Phase- III (17) Course: 01 Dec to 12 Dec 2025
- Course Link https://portal.igotkarmayogi.gov.in/app/toc/do\_1144517998173306881927/overview?ML=english&MLld=do\_1144517998173306881927

#### Step 2

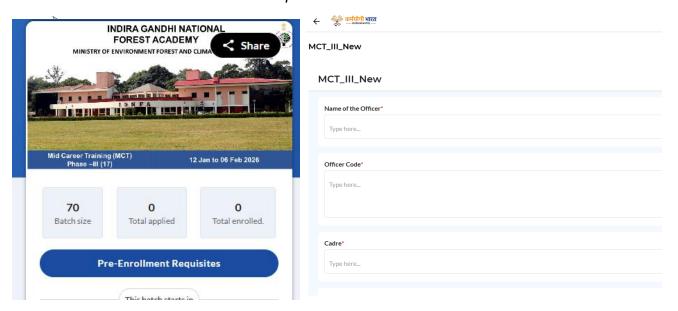


- Once you enter/select the program, you will land on the page with program details and registration information.
- > Below the program header (in blue colour), three categories are given:
  - About Section: Contains the summary, description and competencies tagged with the program.
  - Content Section: Indicates whether the program is self-paced or instructor led and Provides a brief program overview.
  - **Comments** Section: To give feedback about the course/training programme.
- On the right-hand side banner,
  - You will see the logo of the institution providing the course.
  - In the right-hand corner of the sidebar, there's an option to share the program with fellow users

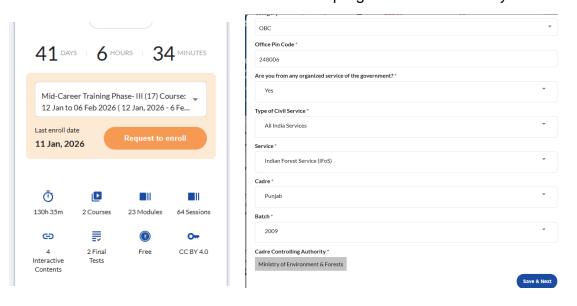
- > In the three boxes below the logo, you will find
  - **Batch size** The maximum number of participants in a programme.
  - > **Total applied** The number of applicants who had clicked request to enroll button (orange) and had successfully submitted the application form thereafter.
  - > **Total enrolled** The number of applicants who had been approved to participate in the program.
- Scroll down further for
  - Further program details.
  - Address of the institution.
  - > Name of the provider.

# Step 3

➤ In the same page first fill the "Pre-Enrollment Requisites" form will pop up once you click on the *Pre-Enrollment Requisites*. Fill the form and submit it

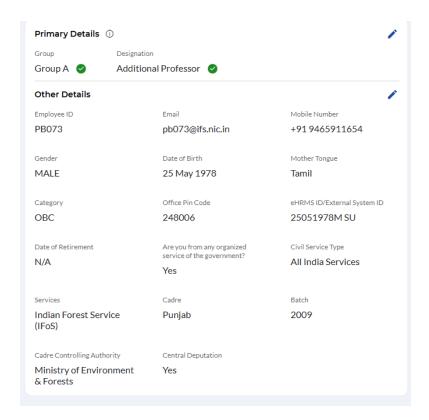


> On the same page, then click on "Request to Enroll" (Orange button) to register for the selected course before start of the program and submit all your details.



- > An application form will pop up once you click on the request to enroll button.
- > Fill in the fields of the form without which you would not be able to submit the application.
- Click on the 'Save & Next' button to submit your application.
- Once enrolled, you will receive email notifications about the course.

NOTE: While applying in 'Request to Enroll', you must update your profile because the course has specific eligibility criteria. This course is only for IFS officers. Therefore, you are requested to update your profile as per the example given below



### Step 4

- The Course Director of the Course will **APPROVE** your enrollment for a programme.
- After opting for a course, you will receive an email/letter confirming the acceptance of your nomination by the Ministry before the start of the training.
- Similarly, confirmation of nomination will be received by the State Government as well.

### **Please Note:**

 In all landing pages, you will find a 'Question mark' icon on the upper right corner, where you can raise Your Concern.



- On the left side of the page, you will find the Accessibility menu icon
- To avail features to make the page view easier and more convenient.
- For FAQ, click on the FAQ chatbot.
- For any technical support in the registration process, please connect with the SPV-Karmayogi Bharat technical team through the following link: -

https://portal.igotkarmayogi.gov.in/public/contact

- For any other query related to enrolment of MCT Phase III- (17), please feel free to contact
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