



इंदिरा गाँधी राष्ट्रीय वन अकादमी
Indira Gandhi National Forest Academy

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय / MoEF & CC

भारत सरकार / Government of India

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दिनांक: 21.06.2021

OFFICE MEMORANDUM

With the approval of Director IGNFA, it has been decided to reorganize the training and academic set-up in the Academy with **divisions, units and cells** as follows with operational and functional tasks and assignments indicated hereafter towards improvement, enhancement and systematization of the training, academic, research and knowledge resources related activities.

1. Academic Divisions and Units:

The existing cells e.g., Climate Change Cell, Wildlife and Biodiversity Conservation Cell, Livelihood Cell will be reorganised in the set-up of the following 2 Divisions and 6 Units.

I. Forests, Ecology & Environment Division
<u>Units</u>
1. Forests, Environment and Climate Change
2. Biodiversity & Wildlife
3. Technological Applications
II. Governance & Management Division
<u>Units</u>
1. Human Social Dimensions
2. Law, Policy and Sustainable Development
3. Management & Administration

Functions and Activities etc. of Divisions and Units:

The functions of the Divisions and Units will include following activities:

- Collation, generation and dissemination of knowledge, knowledge resources and systems in all relevant fields, pursuant to or relevant for training and capacity building of the Indian Forest Service Officers, other forestry cadres and professionals dealing with natural resource systems and for the benefit of wider stakeholders;
- Undertake or conduct relevant research works in the appropriate areas;
- Formulation and Designing of courses or modules and programmes;
- Compilation and Development of course materials and knowledge resources etc;
- Publication, web-hosting and other dissemination activities;
- Innovation and Incubation related activities;
- Other activities supportive of above.

Division Heads and Unit Coordinators:

Professor (Academics) and Professor (In-Service Training) will be the heads of *Forests, Ecology & Environment Division* and the *Governance & Management Division* respectively.

An Additional Professor or Associate Professor will be designated as the Coordinator of each Unit. A few other faculty members based on aptitude and experience may be attached with each Unit as associates.

2. Research Cell:

A Research Cell will be set up to function as the common secretariat of the research activities conducted or undertaken by the Academic Units or Divisions.

An Additional/Associate Professor, designated by the Director will be the Coordinator of this cell.

3. Academic Cell:

The academic cell constituted vide office order dated 809/NFA/2019/0.6 dated 22nd July 2019 will continue to function in its present set-up and perform the assigned functions aimed at firming up and enhancement of institutional memory. The role and purpose of the cell will also include functioning as common secretariat of IFS Probationers professional training programmes facilitating the Course Directors of the IFS Probationers Training Courses, streamlining training through LMS and training related contract management etc. The cell would utilize the services of Library & Information Officer (LIO) to create a repository of training resources in the academy as per requirement.

Professor (Academics) will be Head of the Academic Cell and an Additional/Associate Professor, designated by the Director will be the Coordinator of this cell.

4. In-service Training Cell:

The establishment already functional under the In-service Training Cell will continue to function in its present set-up and assistance of the Training & Research Cell will be taken as required.

5. Examination Cell:

The establishment already functional under the Controller of Examination for the examinations of the Indian Forest Service Probationers Training Courses will continue to function in its present set-up.

6. Guidance and Coordination:

The Training and Academic Committee (TAC) constituted vide office memorandum no.2015/NFA/2021/50.04 dated 26.02.2021 will provide overall guidance, supervision and coordination in the functioning of the Academic Divisions, Units and Cells.

7. External Faculty, Subject Specialists, Resource Persons and Support Manpower:

To enrich and enhance the faculty resources, the experienced and expert professionals and subject-area specialists will be associated with the Academic Divisions or Units for specific functions and assignments with the approval of Director. Such association will be on honorary, remunerative or pro-bono engagements, as the case may be and in accordance with the applicable rules, guidelines, procedures and norms.

The necessary manpower required for support services in academic, technical and ministerial functions for operation of the Training, Research and Coordination Cells, Divisions and Units shall be assigned from the existing manpower in the Academy and the additional requirements will be met with by contractual engagements in accordance with the applicable rules, guidelines, procedures and norms.



Addl. Professor (Admin)