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Azadi Ka
Amrit Mahotsav

इन्दिरा गाँधी राष्ट्रीय वन अकादमी
Indira Gandhi National Forest Academy
पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय /

Ministry of Environment, Forests and Climate Change

भारत सरकार / Government of India

डाकघर: न्यू फारेस्ट, देहरादून / P.O. New Forest, Dehradun – 248006

ई-मेल:- director@ignfa.gov.in / टेलीफोन:- 0135-2757316



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आज़ादी का
अमृत महोत्सव

संख्या 2309/2024-रा.व.अ/NFA/40.16 (PTI)

दिनांक / Date: 19/02/2024

संविदाकर्मी नियोजन हेतु विज्ञापन/

Advertisement for Engagement of Contractual Personnel

1. इन्दिरा गाँधी राष्ट्रीय वन अकादमी, देहरादून में शारीरिक प्रशिक्षण एवं खेल एसोसिएट (महिला) के संविदा नियोजन हेतु आवेदन आमंत्रित किये जाते हैं।

Applications are invited for the contractual engagement of **Physical Training & Sports Associate (Women)** in Indira Gandhi National Forest Academy, Dehradun.

2. शारीरिक प्रशिक्षण एवं खेल एसोसिएट के संविदा नियोजन के लिए नियम और शर्तों की विस्तृत जानकारी और आवेदन पत्र अकादमी की वेबसाइट पर नीचे दिये लिंक से डाउनलोड किये जा सकते हैं।

<https://www.ignfa.gov.in/contractual-engagement>

The detailed terms and conditions and application form for contractual appointment of Physical Training & Sports Associates etc., can be downloaded from the website of the Academy from the link given below.

<https://www.ignfa.gov.in/contractual-engagement>

प्रभारी अधिकारी (खेलकूद)/ OIC (Sports)

इ०गॉ०रा०व०अ०/ IGNFA

Detailed Advertisement

IGNFA, is a premier training institute which imparts training to Indian Forest Service Probationary Officers at induction level and also to senior in-service officers. It is a known fact that for every forest officer, physical fitness is a pre requisite to with stand pressures of day today hand work and to work in the hard terrains. Therefore, IGNFA lays a lot of emphasis physical fitness through for the regular recruits (RR), as well as for the in-service officers (Swimming, yoga etc.). The Academy has well developed infrastructure for various sports e.g., Football, Hockey, Volley ball, Basketball, Cricket, Tennis and Athletics besides indoor facilities for Squash, Table Tennis, Billiards, Snooker, Badminton & Chess. The Academy also has a well-equipped gymnasium and swimming pool.

To conduct physical training, sports and related outdoor activities at the academy, applications are invited for contractual engagement of *Physical Training & Sports Associate* in as per terms and conditions given below:

S. No.	Category of Professionals /Consultants	No. of Position	Qualifications, Experience and Age	Consolidated remuneration per month (In Rupees)
1	2	3	4	5
1.	Physical Training & Sports Associate (General)-I (Gender-Women)	01	Bachelor Degree in Physical Education (B.PEd) with minimum 03 years' experience of Physical training / coaching in a reputed training or academic central Govt./State Govt. institution. Age Limit: 30-60 Years	35,000/-
2.	Physical Training and Sports Associate (Swimming-II) (Gender-Women)	01	Certified course from any reputed institutions experience in the relevant field for a period of more than 3 years.	35,000/-
3.	Physical Training & Sports Associate (Physiotherapy)-III (Gender-Women)	01	Bachelor degree in Physiotherapy (BPT) with specialization in sports injury recovery and fitness. Experience of more than 3 years in any academic Central Govt./State Govt. institution Age Limit: 30 - 50 Years	18,000/-

Terms & Conditions:

1. Period of contractual engagement:

01 Year, that may be extended by another year subject to requirement and satisfactory performance.

2. Remuneration:

Consolidated monthly amount mentioned in column 5.

No extra entitlement of any allowance etc. such as Dearness Allowance, House Rent or Residential Accommodation, Telephone, Personal Staff, CGHS, Medical Reimbursement etc. shall be admissible. For outstation assignments, the expenses on travel, lodging and boarding etc. shall be borne by the Academy as per applicable rules and norms.

3. Selection:

Mode of Selection: The applicants fulfilling the eligibility criteria shall be shortlisted on the basis of qualifications and called for test and interview to be conducted by a committee appointed the Director, IGNFA.

The persons attending the test and interview shall bear the expenses for travel etc. on their own. The IGNFA shall not pay / reimburse any expenditure for this purpose and shall not be liable to make any arrangement for lodging and boarding for outstation candidates.

4. Tasks and Works Assignments, Attendance & Working days, Absence & Leave: -

- (i) The Physical Training & Sports Associate engaged / appointed on contract shall perform the duties of her professional/ vocational specialization and other related works as assigned by the Officer in-Charge Sports or other officer assigned by the Academy.
- (ii) The working hours for Physical Training & Sports Associate on regular working days of the Academy will be scheduled and notified by Academy from time to time. In case of occasional requirement of working beyond the scheduled period or on Saturday / Sundays / Gazetted holidays, or in case of special events and occasions, no extra- remuneration will be admissible. However, compensatory leave in such cases shall be the discretion of the Officer in-Charge Sports or other officer assigned by the Academy.
- (iii) The Physical Training & Sports Associate(s) shall mark their attendance in the prescribed register or biometric attendance system.
- (iv) **Absence & Leave Provision.**
 - (a) Total 8 days of leave shall be admissible in one year of contractual engagement. The leave shall accrue on completed monthly basis calculated from the date of joining on pro-rata basis. Un-availed leave in tenure of single year cannot be carried forward to next tenure of 01 year on extension.
 - (b) The intervening Saturdays / Sunday or Gazetted Holidays during a spell of leave availed shall not be counted against the permitted leave period.
 - (c) In case of absence beyond 8 days in a year, remuneration will be deducted, on pro-rata basis.
 - (d) The leave shall be availed normally with advance intimation and approval of the Officer in-Charge Sports or other officer assigned by the Academy.

5. Integrity Certificate:

The Selected candidates shall provide integrity certificate from 2 references known to them.

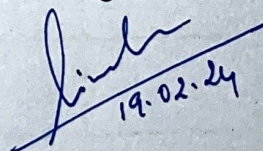
6. Conflict of Interest:

- (i) The Physical Training & Sports Associates engaged by the IGNFA shall be expected to display utmost honesty, sincerity, confidentiality, and good conduct while discharging duties. In case services of the Physical Training & Sports Associate engaged are found in conflict with interests of the Government / IGNFA or unsatisfactory, her engagement will be liable for discontinuation / termination without assigning any reason;
- (ii) During the period of contractual engagement in the IGNFA, the Physical Training & Sports Associates, would be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by her during the period of her assignment to anyone who is not authorized to know the same.
- (iii) A Self-undertaking shall be provided by the candidate to the effect that she has no criminal record or criminal case in any court is pending against them
- (iv) In case of retired persons this engagement / employment shall not be considered as reemployment in service.
- (v) Person appointed on contract basis can be assigned, works additional to the specific task for which appointed, or other duties by the Director, IGNFA, as deemed necessary.
- (vi) The appointment can be discontinued by the Director IGNFA during the contract period at any time without assigning any reasons. The appointee shall not have any claim, whatsoever for regular appointment on any position on the basis of contractual appointment.
- (vii) The appointing authority for such appointments will be the Director, IGNFA.

How to apply:

Professionals / Persons in the vocation of Physical Training and Sports and fulfilling the eligibility qualifications, experience and age desirous of applying for engagement mentioned above, may submit their application in the prescribe application form attached with this advertisement, addressed to the Additional Professor (Administration), Indira Gandhi National Forest Academy. P.O New Forest, Dehradun, Uttarakhand within 15 days from date of publication of this advertisement in Newspapers / IGNFA's Website, whichever is later. **Photocopy of relevant certificates/Testimonials (Self attested) need to be attached along with the application form.**

Applications received after the closing date or applications incomplete in any respect shall be liable to be summarily rejected. IGNFA, Dehradun shall not be responsible for any delay on the part of postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.


19.02.24

OIC (Sports)
IGNFA

**Format for Submission of Application for Contractual Engagement /
Appointment in Indira Gandhi National Forest Academy, Dehradun**

(Ref: Advertisement vide no./संख्या: /2024-रा.व.अ/NFA/40.16(PTI)

दिनांक/Date: /02/2024)

POST APPLIED FOR IN BLOCK LETTER: _____

1. Name of Candidate (in block letters):

2. Father's Name:

3. Permanent Address:

4. Full Postal Address for Correspondence:

5. Mobile No.:

Telephone No.:

6. E-Mail ID:

7. (a) Date of Birth:

(b) Age as on

8. Nationality:

9. Educational Qualification:

Examination passed	Subjects of Examination	Name of Board / University / Army	Year of Passing	Total marks obtain	Percentage

Self
Attested
Passport
Size
Photograph

10. Details of Qualifications and Testimonials etc. specifically related to the post applied for.

Post Applied For		
Qualification	Details of Degree / Diploma / Certificate	Testimonial of Award, Prize etc.

11. Relevant Experience in the field of Sustainable field:

Name of Employment/Designation	Name of the Organization where worked	Duration of Experience		Year of Experience	Nature of Duty Performed
		From	To		

12. Any other information:

12. Other Professional Skills:

13. Two References with addresses who know the applicant:

Declaration

I have carefully gone through the vacancy circular / advertisement, and I am well aware that the information furnished here above are duly supported by documents in respect of Essential / Requisite Qualifications and Work Experience, submitted by me will also be assessed in the process of selection for the position or contractual engagement / appointment.

The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld. I acknowledge and agree with the terms and conditions including the leave norms of the contractual engagement / appointment as advertised by the organization (IGNFA).

I, undertake to perform all the tasks, functions and duties to be assigned to me in time during tenure and complete such tasks before getting relieved from the organization, in case I am contractually appointed / engaged on the position applied for.

Place:

Date:

Signature of the candidate