



**Indira Gandhi National Forest Academy**  
**30<sup>th</sup> Professional Skill Up-gradation Course**  
**(07<sup>th</sup> November, 2016 to 13<sup>th</sup> January, 2017)**  
**Information on facilities**

Dear participants,

It is my privilege to welcome you to Indira Gandhi National Forest Academy, Dehradun for the 30<sup>th</sup> PSU Course. I hope you had a pleasant journey to Dehradun. We, in the Academy, are trying to take care of your comfortable stay during the next ten weeks of the Programme. If any inconvenience is felt during your stay, you are requested to contact the Reception Clerk in the Old Hostel, for necessary help.

The accommodation for your stay in this course is arranged in the **Old Hostel**.

The meals will be served in the **Executive Mess**. The timings of Mess are as follows:-

Breakfast	-	0745 hrs to 0900 hrs
Lunch	-	1330 hrs to 1430 hrs
Dinner	-	2000 hrs to 2130 hrs

Arrangements have been made to provide bed tea in the room. I wish to request you to kindly avail other mess facilities in the mess hall only. Room services other than bed tea is difficult and your cooperation is solicited in this regard.

The Old Hostel is equipped with double seated rooms. As far as possible we have made arrangements to accommodate you on single seated basis.

The guest and other family members of the participants may avail the mess facilities on the **payment basis**. The rates are as follows:

	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>	<u>Total</u>
<b>Adult</b>	Rs. 75/-	Rs. 125/-	Rs. 150/-	Rs. 350/- per day
<b>Child</b>	Rs. 45/-	Rs. 60/-	Rs. 70/-	Rs. 175/- per day

Please inform the reception desk well in advance about your guests such that necessary arrangements can be made without inconvenience.

A newspaper is arranged to be provided in the room. A cobbler will visit your room in the morning for polishing your shoes. The facility of washing clothes by a washerman (Dhobi) is also arranged **on payment basis**. The Reception Clerk is already instructed to take care of your other needs. Please contact him as per your requirement.

Telephone Intercom facility is available in the Hostel, Academy and the residential complex. The important telephone numbers of the Academy are enclosed for your kind perusal. Intercom nos. as well as local nos. of other institutes and Dehradun City can be connected through IGNFA exchange by dialing 9 on intercom.

Venue for the Course is Conference Hall, New Building of IGNFA. The **Registration for the course will start at 09.00 hrs** and the **Inauguration of the course will be at 09.30 hrs on 07<sup>th</sup>**

**November, 2016 (Monday)** at **IGNFA**. Please assemble in the Conference Hall of New Building of IGNFA in time and complete the formalities. **Shri Lalit Malik, Course Clerk** will assist in completing the formalities. Vehicles will report at Old Hostel half an hour before the Sessions.

Reading Material will be handed over to you at the reception desk during registration. Please collect the Reading Material and return "**Registration Form**" duly filled in to the Course Clerk.

Library facilities can be used during the duration of the course by showing your lapel card. The facilities for games and other activities have been improved for the convenience of the participants. Outdoor games like Lawn Tennis, Basketball & Volleyball can be played from 4:30 p.m. to 6:00 p.m. in the IGNFA ground in front of New Hostel. For indoor games, the Multi Gym of New Hostel may also be used by the participants. For moving in campus in the morning and evenings, a few cycles are also kept ready in the Executive Hostel. You may use them if you feel like.

During your stay the following officials may be contacted regarding the course and other facilities.

1. Dr. Praveen Jha, Course Coordinator:
2. Shri Lalit Malik, Course Clerk:
3. Shri Satnam Singh, Old Hostel Caretaker:

Looking forward to a rewarding interaction with you.

**Dr. Praveen Jha**  
Course Coordinator

INDIRA GANDHI NATIONAL FOREST ACADEMY



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इन्दिरा गांधी  
राष्ट्रीय वन  
अकादमी